

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**September 7, 2011
3:00 P.M.**

Committee Members Present: Linda Beard, Debbie Mahaffee, Ann Pascoe

Committee Members Absent: Carol Stair, Pam Horak

CSB Staff: Cora Swett

Regional Human Rights Advocate – Deb Lochart,

LHRC Affiliates Present:

Community Concept/Community Visions – Jennifer Herbert, Peter Whang

VOA – Candace V.

ARC/INSIGHT – Susan Rudolph, Tonica T.

PWCCSB – Gail Carlson

MVLE – Joel Pace

Estelle Place – Anastasia Neveaux, Brenda Jenkins

Phoenix-N-Peace – Sylvia Newby, Avis Burney

Tree of Life Counseling – Philicia Jefferson

Victoria Transcultural Center – Ignauo Basauri

Therapeutic Alliance LLC – Michael Whelar

Behavior Consultants:

Alternative Path Training School – Cinny Bodnar

Regional Human Rights Advocate:

Deb Lochart and Kevin Palvsak

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on September 7, 2011 at 3:12 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

Deb Lochart introduced Kevin Palvsak as a new Regional Advocate in the Lynchburg area. He was visiting the Prince William LHRC to see how this Committee conducted business.

By consensus, the Committee agreed to add Therapeutic Alliance Request to Approve Affiliation of Mental Health Support Services to Their Programming.

APPROVAL OF MINUTES

RESOLUTION 09-07-01

MOTION: Beard

SECOND: McHaffee

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of August 3, 2011;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the August 3, 2011 meeting.

Vote:

Ayes—McHaffee, Beard, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Stair, Horak

**APPROVED AFFILIATION WITH THERAPEUTIC ALLIANCES, LLC'S
NEW PROGRAM FOR MENTAL HEALTH SUPPORT SERVICES**

RESOLUTION 09-07-02

MOTION: Beard

SECOND: McHaffee

WHEREAS, the Prince William Local Human Rights Committee approved affiliation with Therapeutic Alliance, LLC on June 2, 2010; and

WHEREAS, Therapeutic Alliance, LLC has added the Mental Health Support Services program to their list of services they provide; and

WHEREAS, Therapeutic Alliance, LLC has requested that the Prince William Local Human Rights Committee approve affiliation of the Mental Health Support Services program;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Mental Health Support Services program for Therapeutic Alliance, LLC.

Vote:

Ayes—Pascoe, Beard, McHaffee

Nays—None

Absent During Vote—

Absent From Meeting—Stair, Horak

AUTHORIZED CLOSED SESSION

RESOLUTION 09-07-03

MOTION: McHaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Horak

CERTIFICATION OF CLOSED SESSION

RESOLUTION 09-07-04

MOTION: McHaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair, Horak

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:

The Committee reviewed the updates for W.T. and D.H.

The Committee suggested that the Plan for W. T. clarify that the taking of items is only for a 24 hour period. Even though the Plan is not reviewable by the regulations definition, the Committee requested that they continue to review the Plan and how it is working on a quarterly basis. The staff will be tracking how many “time-outs” are used and if more than three in a month, the “time-out” restriction will be put back in the Plan. The Committee asked that Community Concepts and ARC/INSIGHT’s VOSAC program submit their policies and procedures for their Crisis Management

APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR EDDIE N.

RESOLUTION 09-07-05

MOTION: Beard

SECOND: McHaffee

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR ELTON B.**

RESOLUTION 09-07-06

MOTION: Beard

SECOND: McHaffee

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Elton B.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair, Horak

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR ASHLEY C.**

RESOLUTION 09-07-07

MOTION: Beard

SECOND: McHaffee

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Ashley C.

FURTHER BE IT RESOLVED that the Committee does hereby recommend that the Hand-Over-Hand technique used for Pica behavior be referenced in all of the appropriate behaviors.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting –Horak, Stair

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR DEVON C.**

RESOLUTION 09-07-08

MOTION: Beard

SECOND: McHaffee

WHEREAS, the Restrictive Behavior Plan for Devon C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Devon C. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Devon C.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays--None

Abstained--None

Absent During Vote—Horak, Stair

Absent From Meeting --

APPROVE UPDATED PROGRAM RULES FOR:

CALVARY COUNSELING CENTER

The Committee will review the changes and advise Deb Lochart if they have any concerns.

**FAMILY OUTREACH COMMUNITY UNIFORM SERVICES GROUP
SOLUTION (FOCUS)**

The Committee will review the changes and advise Deb Lochart if they have any concerns.

ANNUAL REPORT OF HUMAN RIGHTS ACTIVITIES

Volunteers of America Chesapeake, Inc.

Candice presented the annual report. There were a few recommended changes to the annual report. Changes will be made and emailed to the LHRC Liaison.

Phoenix-N-Peace

Avis Burney and Sylvia Newby presented the annual report. There were a few recommended changes to the annual report. Changes will be made and emailed to the LHRC Liaison.

Victoria Transcultural Clinical Center

Mr. Ignacio Basauri presented the annual report. There were no changes to the report.

Tree of Life Counseling

Philicia Jefferson presented the annual report. She will make the corrections recommended and forward to LHRC Liaison.

HUMAN RIGHTS ADVOCATE REPORT

Deb Lochart, Regional Advocate, gave a report of the visits she had made to the various programs in Prince William County.

OTHER BUSINESS:

Annual Report to LHRC: Cora will prepare a draft report for the Committee and email to members for their input. The report will be presented at the October 13, 2011.

ADJOURNMENT

RESOLUTION 09-07-09

MOTION: Beard

SECOND: McHaffee

There being no further business to discuss, the September 7, 2011 meeting of the Local Human Rights Committee was adjourned at 5:40 p.m.

Vote:

Ayes—Beard, Mahaffee, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting – Horak, Stair
